

**CHARTER TOWNSHIP OF AUSABLE**  
**PLANNING COMMISSION MEETING**  
July 24, 2024  
“approved”

**CALL TO ORDER:**

Meeting was called to order by Chairman Jeff Lamrock, at 6:00 pm

**ROLL CALL:**

Present: Mike Pardington, Diana London, Jeff Lamrock, Gregory Romero, Deirdre Honner

Absent:

Staff Present: Eric Strayer, Superintendent, Susie Olpere, Recording Secretary,

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF MEETING AGENDA:** Motion by London to approve the agenda for July 24, 2024. Second by Romero  
Unanimous – Voice Vote  
Motion Carried

**PUBLIC COMMENTS:** (On agenda items)

Mr. Ed Meltz of 4596 Sunset, was in attendance after receiving a notice regarding the RV which is parked in his driveway. He has been before the board previously to explain that he has no room to move the vehicle to the back yard. He would like the board to revisit the issue and notify him of their decision.

Residents from US 23 we present to speak on the issue of short-term rentals. They will have another opportunity later in the meeting to discuss their concerns.

**APPROVAL OF MINUTES from (June 20, 2024):**

London made the motion to approve the minutes of June 20,2024. Second by Romero  
Unanimous – Roll Call Vote  
Motion Carried

**PUBLIC HEARING:** None

**OLD BUSINESS:**

**A) Short-Term Rental Discussion:** Superintendent Strayer presented the committee meeting minutes the State House Committee on Local Government and Municipal Finances dated April 17, 2024. No action has been taken on this legislation by the State. This issue had been table by the Planning Commission due to enforcement concerns and to see what the State would decide on short-term rentals.

Ms. Denise Cline, from NEMCOG, wanted to inform the board that the issue of short-term rentals was the 2<sup>nd</sup> largest concern that is requested to write about and help others address the concerns. She included that the State would not be regulating the township’s land use. Ms. Cline advised the Commissioners on the different ways to approach the short-term rentals. She will forward the most recent samples she has created for the board to review, not only for the zoning, and licensing but also for standards that are currently being used.

London made the motion to table the issue of the Short-Term Rental Discussion.

Second by Honner

Unanimous – Voice Vote

Motion Carried

- B) Master Plan Discussion:** Ms. Cline was in attendance to help inform the Planning Commission of the different options available to update the Master Plan for AuSable Township. She explained
- 1) Leave AS IS: If the commissions believed that there was nothing that needed to be addressed, they could leave it “as is”.
  - 2) Partial Update – The board would select which chapter they would like to update such as: (social economic data, community services, existing land use, goals & objectives, solar batteries)
  - 3) Recreation Plan is currently part of the Master Plan but can be separated. The Rec. Plan has another year before it expires. They can either leave it as part of the Master Plan or separate the two, which would make applying for grants easier.
  - 4) Full Update – It a complete renewal of all the chapters, plus a new survey would be done by the residents.

A consideration is that a grant is available for townships to do a full update on the Master Plan and include a Chapter on Housing.

London made the motion to do a Full Update of the Master Plan and include the Recreational Plan.

Second by Honner

Unanimous – Roll Call Vote

Motion Carried

- C) Permit #2024-S-30** – This permit is regarding the Trailhead Marketplace. London made the motion to approve Permit #2024-S-30. Second by Honner

Unanimous – Roll Call Vote

Motion Carried

**NEW BUSINESS:** None

**PUBLIC COMMENTS:** Mr. Meltz asked if the public could have a copy of the permit for review. A copy was given to him with an explanation that it was a requirement for building the Marketplace. He also asked if the board would consider revisiting the situation of parking the RV in his driveway. Ms. Recca Buxton, a resident of US 23, requested the board to put a limitation on the number of occupants for the short-term rentals.

Another resident suggested finding out the number of short-term rentals that were being used and start collecting data.

**COMMISSIONERS' COMMENTS:** None

**ADJOURNMENT:**

Motion was made by London

Second by Romero

Unanimous – Voice Vote

Motion Carried

Time: 7:20 pm

Submitted by:  
Susie Olpere  
Recording Secretary

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Jeffrey Lamrock, Chairman  
Planning Commission