



# Charter Township of AuSable

4420 N. US 23 AuSable, Michigan 48750  
Office: (989)739-9169 Fax: (989)739-0696  
www.ausabletownship.net

## APPLICATION FOR USE OF TOWNSHIP BUILDING, PARKING LOT OR ADJACENT GROUNDS

Applicant Information (Please Print Clearly)

Name of Organization: \_\_\_\_\_

Applicant and Position: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Activity: (Please use supplemental page if necessary) \_\_\_\_\_

Frequency of Use: One Time\_\_\_ Monthly\_\_\_ Quarterly\_\_\_ Other\_\_\_

Date(s) Requested: \_\_\_\_\_

Time Requested: Beginning\_\_\_\_\_ Ending\_\_\_\_\_

Number of Participants Expected: \_\_\_\_\_

Supervisor of Event (If other than applicant): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please see the attached Township Rules and Requirements**

### **FOR OFFICE USE ONLY**

Date of Receipt: \_\_\_\_\_ Date Of Board Meeting \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Clerk Signature: \_\_\_\_\_



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**USE OF TOWNSHIP BUILDING, PARKING LOT, AND ADJACENT GROUNDS.**

A. The Township Board of Trustees, in its discretion, may allow persons to use the Township building located at 4420 N. US 23, AuSable, Michigan 48750 (“the Township Hall”), the parking lot that serves the Township Hall, and the grounds adjacent to the Township Hall and the parking lot, provided that such use is for the benefit of the public, does not impose an unreasonable burden on Township property, personnel, or activities, complies with the requirements set forth in the required application for the use, complies with all requirements established by the Township Board of Trustees following its review of the application, and is not likely to be a detriment to the public health, safety, peace, and welfare. The Township Board of Trustees reserves the right to discontinue the use of the Township Hall, parking lot, and/or adjacent grounds at any time.

B. Persons desiring to use the Township Hall, the parking lot, or the adjacent grounds must complete the attached application form approved by the Board of Trustees.

C. Applications submitted to the Township shall be processed in the order of receipt.

D. Applications shall be reviewed by the Township Board of Trustees during a regular or special meeting. The Township Board of Trustees may approve the application with or without conditions, instruct the applicant to provide additional information prior to its decision, or reject the application.

E. No alcoholic beverages are allowed on the premises. No parties, showers or meetings of a partisan political nature are allowed. No religious related activities or services are allowed. Fundraising events are allowed, only with prior Township Board approval. It is the responsibility of the organization using the facility to remove their trash. If using the facility outside of normal business hours of the Township, the organization must furnish bathroom facilities adequate for participants.

F. Any person allowed to use the Township Hall, parking lot, or adjacent grounds shall assume the risk of any injury, damage, or loss suffered or incurred while in or on such property.

G. To the fullest extent permitted by law, any person allowed to use the Township Hall, parking lot, or adjacent grounds shall indemnify, defend (with legal counsel acceptable to the Township), and hold harmless the Township and the Township’s agents, employees, representatives, officers, board members, and insurers from and against all claims, demands, injuries, losses, liens, causes of action, suits, judgments, liabilities, costs, expenses, and attorney fees, whether arising out of contract, tort, or another legal theory, of any person or entity directly or indirectly arising out of, caused by, in connection with, or resulting from such use. The applicant shall be responsible for the conduct and control of its employees, volunteers,

contracted officials, participants, and guests, and for any damages or injuries incurred by them, or caused by them, arising from such use.

H. If requested by the Township Board of Trustees, any person allowed to use the Township Hall, parking lot, or adjacent grounds shall obtain and maintain insurance of a type and in an amount as required by the Township Board of Trustees and ensure that the Township and the Township's agents, employees, representatives, officers, and board members are included as additional insured parties under such insurance coverage.

I. Any applicable fee based on the current Township Fee Schedule will be paid in advance of using the facility.