

CHARTER TOWNSHIP OF AUSABLE

Special Board Meeting

March 24, 2020

“approved”

CALL TO ORDER:

Meeting was called to order by Supervisor Kevin Beliveau at 12:01 pm

ROLL CALL:

Present: Jeffrey Moss, Yvette Ramsdell, Kelly Graham, Kevin Beliveau, Mary Jo Samotis, Alanda Barnes,
Ron Janis

Staff Present: Leisa Sutton, Superintendent

Press Coverage: Patricia Alvord

Pledge of Allegiance recited

APPROVAL OF AGENDA: Motion to Ramsdell to approve agenda for March 24, 2020. Second by Barnes

Unanimous – Voice Vote

Motion Carried

PUBLIC COMMENTS on Agenda Items: None

Approval of Consent Agenda: Barnes made the motion to approve consent agenda. Second by Ramsdell

Unanimous – Roll Call Vote

Motion Carried

PRESENTATIONS:

- A) Treasurer –
- B) Clerk –
- C) Superintendent –

PUBLIC HEARING: None

OLD BUSINESS:

A) **Jeff Moss – RAB Update**

B) **Kelly Graham – Iron Belle Trail Update -**

NEW BUSINESS:

H) **Township Closing Offices -** Supervisor Beliveau explained the purpose of the Special Meeting was to clarify some procedures regarding the closing of Township offices, facilities, and operations under the authority of the whole board and to make sure it is done correctly considering the circumstances.

Motion was made by Moss to close the Township Hall and non-essential services from a date which began Sunday, March 15th and is scheduled to expire at end of business Monday, April 13th. The Township will reopen at 8:00 am Tuesday, April 14th, 2020. Second by Ramsdell

Unanimous – Roll Call Vote

Motion Carried

I) Staff and Employees Pay During Shut-Down – Supervisor Beliveau asked the board to continue staff and employee pay to the end of the shut-down. Moss made the motion to approve straight time payment, no overtime, to all staff and employees without having to submit time cards to the treasurer until normal hours resume.

Unanimous – Roll Call Vote

Motion Carried

J) Establishment of Executive Committee and Limits of Authority – Another consideration the trustees needed to decide was establishing an Executive Committee, which would consist of Supervisor Beliveau, Clerk Kelly Graham, and Treasurer Mary Jo Samotis. This committee would convene for any emergency or urgent situation to make decisions in an expedient manner. Authority granted would be – a) authorizing use of township equipment and staff and b) authorizing expenditures made to subcontractors in emergency repairs or corrections to infrastructure during critical circumstances. The term of the Election Committee is to follow the regular election term of the officials. Trustee Barnes requested that this matter be forwarded to the township attorney for his review. Supervisor Beliveau agreed that the Superintendent would do so. Ramsdell made the motion to establish an Executive Committee of Supervisor, Clerk and Treasurer with the term to run in sync with the General Election cycle. The Committee is authorized to utilize and deploy township equipment and staff and give it the authority to spend Township funds in a matter that address a critical need. Second by Moss

Unanimous – Roll Call Vote

Motion Carried

K) Supervisor's Authority during Emergence Situations - Supervisor Beliveau requested the board to consider empowering the Supervisor's with the same authority as the Executive Committee under an extraordinary emergency. Motion was made by Ramsdell to grant the Supervisor the same authority with the same term limits as the Executive Committee to deal with emergency matters when the Executive Committee cannot be convened in an appropriate time frame. Second by Moss

Unanimous – Roll Call Vote

Motion Carried

BOARD COMMENTS: Supervisor Beliveau cautioned the board regarding social distancing, to stay safe, and “let’s get thru this”! Treasurer Samotis appreciated everyone coming in for the meeting.

PUBLIC COMMENTS:

ADJOURNMENT:

Motion to adjourn made Barnes

Second by Janis

Unanimous – Voice Vote

Motion Carried.

Meeting adjourned at 12:44 pm

Submitted By:
Susie Olpere
Recording Secretary

Kevin Beliveau, Supervisor
Charter Township of AuSable